

## Letter of Intent to Participate in the Solarize Northern Indiana Initiative

Submitting this letter of intent will trigger a site visit by a solar contractor who will then prepare a site-specific contract.

**NOTE: For your solar array to be installed and functional by December 31<sup>st</sup>, 2017 – the last date for which the thirty-year net metering arrangement holds - it is strongly recommended that you sign a solar contract no later than September 30<sup>th</sup>. Systems that are off-grid, participating in a feed-in tariff, or interconnecting to a municipal utility or rural member-owned corporation are likely to be installed after January 1, 2018 as they will not be affected by state policy changes to net metering for investor-owned utilities (i.e., Duke, I&M, NIPSCO, IP&L, and Vectren).**

Please accept this Letter of Intent for the designated premises identified below to participate in the current round of the Solarize Northern Indiana Initiative, which includes Solarize South Bend and Solarize Goshen. In executing this Letter of Intent, I/we represent that:

1.The designated premises are a (circle one) [residence or business] located in (circle one) [St. Joseph, Elkhart, Marshall, or Kosciusko] County, Indiana, with the following street address:

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Number	Street	City	Zip Code
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2.The undersigned individual(s):

a. own full legal title to the premises or are duly authorized to designate those premises for participation in the Initiative and solar photovoltaic (PV) installation by the person(s) or entity which owns legal title to the premises, namely (please print name)

\_\_\_\_\_ ; and

b. are ready, willing and able, financially and otherwise, to execute a contract with the pre-qualified vendor selected by the Initiative in the current round of the pre-qualification process, if offered by the vendor on terms and conditions acceptable to me/us.

In executing this Letter of Intent, I/we further understand and agree that:

1.The Initiative is a volunteer, not-for-profit, and unincorporated association of individuals for the purposes of identifying and assisting through information, communication, coordination and cooperation interested persons and entities in \_\_\_\_\_ County to install solar PV arrays on their premises on terms and conditions acceptable to them;

2. The City of South Bend, City of Goshen, Michiana Area Council of Governments, Hoosier Solar Initiative, and Solarize Northern Indiana/Solarize South Bend/Solarize Goshen committee members and volunteers are not parties to this contract and are not liable for any claims, losses, or damages arising out of the contract including any failure to receive 30 years of net metering under Indiana state policy changes, SEA 309.

3.The pre-selection process has been developed and is being implemented by the Initiative for the sole purpose of facilitating agreements between ready, willing and able buyers and sellers on mutually acceptable terms and conditions for the installation of solar PV arrays on designated premises;

4.The bid terms and conditions offered by the vendor selected by the Initiative for purposes of the bidding process constitute, in the judgment of the Initiative, the best bid overall for all of the participants in the current round of the process collectively, but may not necessarily constitute the best bid which might be available to each of the participants separately by means other than participation in the bidding process;

5. The Initiative and its volunteers are committed to providing information, communication, coordination and cooperation assistance to the best of their ability to those individuals who designate premises to participate in the bidding process but assume no legal, financial or other responsibility for the assistance provided, the execution of contracts between the selected vendor and participating customers in the process, or the resulting installation of or payment for solar PV arrays on the designated premises;

6. The legal, financial and other responsibility for the evaluation of information provided in the pre-selection process, the execution of a contracts between the selected vendor and participating customers, and the resulting installation of and payment for Solar PV arrays on the designated premises rests solely with the undersigned owner(s) of the designated premises and their authorized representative(s);

7. The Initiative is not the authorized representative of the undersigned owner(s), their authorized representative(s), or any of the vendors participating in the bidding process; and

8. I/we waive any claim of any liability on the part of the Initiative or its volunteers related to selection, the execution of a contract between the selected vendor and participating customer(s), or the resulting installation of and payment for a solar PV array on the designated premises by the selected vendor and participating customer(s).

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2017, in my status as (circle one) [owner, co-owner or owner representative] of the designated premises.

Signed Name: \_\_\_\_\_

Signed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Status re Premises (i.e. owner, etc.): \_\_\_\_\_

Status re Premises (i.e. owner, etc.): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

E-Mail: \_\_\_\_\_

----- End Letter of Intent -----

**Continue to Participant Survey**

**PARTICIPANT SURVEY: Fill Out Online - OR – Fill Out This Form**

**Option 1: Fill Out Information Below.** Return to Solarize coordinator – scan and email to [LThill@SolarizeNI.org](mailto:LThill@SolarizeNI.org) or mail to “Michiana Area Council of Governments. Attn: Leah Thill. 227 West Jefferson Boulevard, 1120 County-City Building, South Bend, IN 46601”

**Option 2: Fill Out Online Survey at [www.SolarizeNI.org](http://www.SolarizeNI.org)**

**To assist the pre-selected vendor in preparing a site-specific proposal, please provide the following non-binding information:**

- Total electricity use for the last 12 months in kilowatt hours (kWh): \_\_\_\_\_ kWhs
- Monthly electricity use in kilowatt hours (kWhs):

	July 16	Aug. 16	Sept. 16	Oct. 16	Nov. 16	Dec. 16	Jan. 17	Feb. 17	Mar. 17	April 17	May 17	June 17	Total
Electricity Use (kWh)													

- Name of your electric company: \_\_\_\_\_ **Please submit or attach a copy of a recent electric bill.**
- Goal regarding the size of your solar installation. Please fill in the statement to best describe your goal (check one). I / we wish to
  - I / we wish to generate from solar energy (circle one) [25% 50% 80% 100%] of the electricity that I / we use, based on the last 12 months. OR
  - I / we wish to generate as much electricity as possible within my/our budget of \$\_\_\_\_\_ (fill in amount, for example \$10,000) **after** the 30% tax credit, OR
  - I / we have another goal, namely to (fill in, ideally in terms of electricity use or budget):

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- Is the property in a Local Historic District/Historic Landmark? (circle one) [Yes No Unsure]
- Is the property subject to a Homeowner Association covenant? (circle one) [Yes No Unsure]

**If roof-mounted, continue. For ground-mounted systems, this form is complete.**

- Do you have a relatively shade-free section of roof facing south or west? Please explain.  
\_\_\_\_\_
- What material is your south-facing roof made of (for example, shingles, metal, slate, tile, or membrane)?  
\_\_\_\_\_
- If there is no south-facing roof, answer for a (circle one) [west-facing, flat, or east-facing roof]:
- Estimate number of years until roof replacement needed: \_\_\_\_\_ years

**Comments:**

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